



**VOLUNTEER/INTERN APPLICATION**

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_  Mobile  Work  Home

E-Mail Address: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

**The following are requirement for all volunteers/interns:**

- *Preserve our clients' confidentiality as well as the location of the respective office you will work in*
- *A one-year or one-academic year minimum commitment for direct service work, and a three-month or one-semester minimum commitment for non-direct service work*
- *Attend the agency orientation*
- *40-hour Domestic Violence Training for all Shelter Interns*
- *CPR/First Aid Certification for all Shelter Interns*
- *CORI (Criminal Offender Record Information) check for all Interns*
- *Attend monthly staff meetings and weekly supervisions*

**Which volunteer/intern positions are you interested in? Please check all that apply.**

Full Year/ Full academic year

One Semester (3-5 months)

**Department**

Development

Finance

Administration

Shelter\*

Education & Outreach

Legal Advocacy Services

**Please indicate your time availability (days and hours)**

\*Note that shelter hours are 8:00 am - 8:00 pm from Monday to Friday. Shelter shifts are 8am to 4pm, 11am to 6pm, and 1pm to 8pm

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday

**When can you start?**

**If you have a vehicle, are you willing to use it in your volunteer work with us?**

Yes     No     I do not have a vehicle

**How did you hear about the Asian Task Force Against Domestic Violence?**

**Please indicate your level of fluency (basic/intermediate/advanced/native speaker) if you speak any languages other than English.**

Language	Speaking/Listening	Reading/Writing

**What attracted you to this work?**

**Prior Volunteer Experience(s):**

**Present Volunteer Experience(s):**

**If you have hobbies, interests, skills that you believe may be beneficial to the clients, please list them here. If not applicable, please go to the next questions.**

**What would make this volunteer experience rewarding for you? What are you hoping to gain from this volunteer experience?**

**Do you have any education or work experience related to domestic violence? If so, please explain.**

**Have you ever had any personal experience with domestic violence? (optional question)**

**Why do you think some people stay in a domestic violence situation?**

**Please use this space if you have additional comments.**

**Please provide two professional references.**

	Reference 1	Reference 2
Salutation (e.g. Ms., Dr.)		
Name		
Daytime phone #		
E-mail address		
Relationship to you		

Please include **your resume & cover letter** and send (email, fax, or mail) to the contact person for the position you would like to apply to at:

ATASK  
P.O. Box 120108  
Boston, MA 02112

**THANK YOU FOR YOUR INTEREST!**